



## PITCAIRN ISLAND COUNCIL

Minutes of the Regular Council Meeting held at the Public Hall

Commencing at 8.30am Wednesday 21<sup>st</sup> March 2018

**Present:**

Mayor Shawn Christian, Deputy Mayor Charlene Warren-Peu, Cr Sue O’Keefe, Cr Darralyn Griffiths, Cr Kevin Young, Cr Michele Christian, Temporary Island Secretary Nadine Christian, Administrator Nicola Hebb, Cr L Jaques

**In attendance:** FCA Fran Smith, Teacher Amanda Leith

**Apologies:**

**Gallery:** Adrianna Christian, Cushana Warren-Peu, Isabel Christian (Whilst teacher met with council)  
Police Officer Kay-Anna Lawson

**Welcome:** The Deputy Mayor opened the meeting with a prayer.

Approval of Minutes, as previously circulated, of Regular Council Meeting of 14 <sup>th</sup> of February 2018	MOTION: Cr D Griffiths/ Cr Sue O’Keefe “That the minutes of the Regular Council Meeting of Feb 14th 2018, as circulated, be approved.” All in Favour/ Carried
Welcome and meeting with FCA – Fran Smith, Teacher – Amanda Leith	Welcome by Mayor and Administrator to the two new officials arrived on island to work with the community and children. For the benefit of the children, the Administrator stressed that the council sits to decide issues on behalf of the community. Amanda Leith spoke briefly about her background and her plans for the children at Pulau School for 2018. School timetables were passed to the ISEC to add to the noticeboard for the public’s interest. Fran Smith spoke briefly on her background. She is open to meeting with anyone on island for a casual chat. Council members said they looked forward to working with Amanda and Fran throughout the year.
Matters/Actions Arising from Minutes of 14 <sup>th</sup> of February 2018	Page 5 – Freight costs between Mangareva and Pitcairn. Administrator advised she had been unclear she was to make an announcement. The Mayor noted that a deeper investigation was needed before making an announcement. Discussion around current practices was had. Members agreed it was unfair that some had been charged and some not, and that no official notification had been received from PIO with regard to the new charges. It was agreed that a freight rate should be established as soon as possible, as decided in the last

	<p>Council meeting, to ensure continuity for any new shipping contractor.</p> <p>Councillors noted that all goods coming ashore needed to be manifested/documentated. As noted in previous council meetings, this issue is very important as it would take only one small infraction to damage our goodwill agreement with the French Polynesian Government to use Mangareva as an international port. The Administrator requested that if anyone has knowledge of infractions, to inform her or the Police Officer so appropriate actions can be taken.</p> <p>Declaration forms for inter-island freight have been updated and will be actioned by Natural Resources and the Post Office once approved by council.</p> <p><b>ACTION:</b> It was agreed that the Administrator will make an announcement and put a notice up on the board about freight costs from Mangareva/Pitcairn.</p> <p>It was also agreed that only GPI vessels should be used in future to transport goods between visiting vessels, including the supply ship, and Pitcairn Island. Crew members coming ashore using local canoes or ship's vessels would be subject to immigration and quarantine procedures, like other visitors. Responsibility lies with the shipper, the captain of the vessel, and GPI, to ensure the correct ship to shore protocol is undertaken. The Captain was responsible for items carried on board by crew members.</p>
<p><b>ACTION:</b> Cr K Young will circulate a draft proposal for internet end-user costs in the coming week.</p>	<p>As the new communications system is still not fully functioning, members suggested current prices continue to end of May. Council agreed that a new request would be put to PIO on those lines. New request to be put forth to PIO.</p> <p>.</p> <p>Members noted that what Pitcairners pay for the internet does not cover the overall cost paid by PIO/DfID. Cr. K Young informed members he was drafting a proposal for longer-term pricing considering what can be afforded in reality for locals, what other similar Overseas Territories are charged, and uses a scale on data usage and high/low usage times.</p> <p>Cr. K Young suggested a new Internet Policy needs to be constructed to take into account fair usage, among other issues.</p>

	<b>ACTION:</b> Cr. K Young will work with Operations Division Manager on a pricing structure proposal and with the Administrator on a usage policy. Both would be ready by the end of the month.
<b>ACTION:</b> Councillors will provide the Administrator with input as to what skills a consultant will need and what aspects of the Future of Pitcairn work a consultant might support going forward.	Only just finished the planned workshops and still awaiting input from Councillors. Will deal with this issue when discussing the FoP swots.
<b>ACTION;</b> Cr M Christian will finalise the “2018 Revised Guide to Visiting vessels” policy, post it to the Government website and circulate it to all relevant parties.	Completed, to remove from Actions
<b>ACTION:</b> The Mayor, as Chief Immigration Officer, will meet with the Administrator, Immigration Officer, and Cr S O’Keefe to review recommended changes to web based repopulation information and related settlement documentation before submission to Council.	Completed, to remove from Actions
<b>ACTION:</b> It was agreed that the Administrator will contact Evan Dunn for confirmation of the freight rate being set at \$350 per cubic metre. She will then make a public announcement to advise the community of the charges.	Spoke on this in matters arising and will be removed from Actions.
<b>ACTION:</b> The Administrator will notify the Assistant Attorney General of Council’s recommendation and report back to at the next regular Council meeting.	Administrator advised that prices were removed from the schedule. Action completed, and will be removed.
Matters arising:	Concern that agenda items are coming to the table without prior discussion, or consideration by other Councillors/Mayor/Administrator. Members were requested to run agenda items through the Mayor first before asking the ISEC to add them to the Agenda .
Module 2: Future of Pitcairn Workshop – Culture Module 3: Future of Pitcairn Workshop -- Economics	Cr. Leslie Jaques spoke briefly on the workshops on Culture and Economics. Reports were circulated on both. He asked does this need to be incorporated into a new SDP. The Administrator and Mayor confirmed that this information would be part of work to review the SDP and ensure it fully met the needs of a strategic plan for the future of Pitcairn. Discussion ensued on the need for an exit strategy, whether a workshop on this issue was needed and when it should take place. Further discussion then took place on listening to the community and paying more attention to the young with regard to the future of Pitcairn.

	<p>Cr's D Griffiths and K Young offered to collate all three FoP workshop notes. This would be circulated to members, and once approved would be passed to the community.</p> <p>Members noted that a facilitator would be helpful in using information from the FoP workshops to formulate a new SDP.</p> <p>Meeting set to discuss outcomes of workshops for 11<sup>th</sup> of April 8.30pm for community.</p>
<p>1. Immigration update:</p> <ul style="list-style-type: none"> <li>i. Immigration pages - Safeguarding children</li> <li>ii. Immigration screening guidance (internal guidance for Immigration Officers and Deputy Governor use)</li> <li>iii. Settlement application process including Council steps</li> </ul>	<p>The Administrator advised she has had meetings with the relevant GPI Employees and Cr S O'Keefe around Immigration.</p> <p>Councillors approved the revised Safeguarding Children information, which would be updated online. The Administrator presented documents relating to the process for assessing applications, and a screening system for applicants. Councillors were content with the documentation.</p> <p>It was asked if an application is turned down, and council disagrees with this decision, what happens next. The Administrator advised that she would be guided by Council and take appropriate steps, in such a case.</p> <p>In answer to a question regarding the interview process, the Administrator advised that interviews are undertaken by the Governor's Office, in line with the Immigration Control Ordinance.</p> <p>In answer to a question on whether applicants needed to visit before applying, the Administrator clarified that it was not mandatory, although it could be helpful in understanding more about life on Pitcairn.</p> <p>The Administrator presented a settlement application from a family with two children for Council's decision on next steps.</p> <p>Members agreed that the application should be deferred for more information.</p> <p><b>ACTION:</b> Administrator will convey Council's decision to the Immigration Officer and request that she inform the family.</p>

<p>2. Child Safeguarding progress:</p> <ul style="list-style-type: none"> <li>i. Review Group re-establishment</li> <li>ii. Pitcairn Child Safeguarding Policy</li> <li>iii. National Response</li> <li>iv. Child welfare info for visitors</li> </ul>	<p>The Administrator spoke on the Child Safeguarding progress. The child safety review report was not yet complete but would be shared with Council in draft form, hopefully in April or May. The Child Safety Review Group has been re-established. It is a general meeting about child safety in any definition – ie; health and safety, cyber safety etc. Members of the review group are Cr. Sue O’Keefe, Administrator, Teacher, Doctor and FCA. It will meet quarterly and report back to council</p> <p>The Administrator advised that work would be taking place to review and update the Pitcairn Child Safeguarding Policy. It would be shared with Council for input.</p> <p>The Administrator advised that she had drafted a National Response Plan for Child safeguarding, together with Cr. S O’Keefe. At the JMC in 2016 it was agreed that each Territory would create a National Response Plan on child safety. Once completed the draft would be shared with Council for agreement.</p> <p>The Administrator advised that she had drafted a revised Child Welfare document, and proposed that it be included in the welcome packs given to visitors. Councillors approved the new information but felt that there is no need for it to go in the welcome package. Instead, it requested that it be placed on the noticeboard. It was suggested that a similar notice could be drafted for the elderly of our island. No conclusion was reached on this suggestion.</p> <p><b>ACTION:</b> Administrator to arrange for the children’s welfare notice to be put on the noticeboard in the Square.</p>
<p>3. Pitcairn’s People’s Charter</p>	<p>The Administrator presented a draft document, which had been born out of the reconciliation process in which the public asked for an agreed process for how HMG and the community work together. Members suggested a few amendments but were in favour of the document. They recommended that it go to the forthcoming community workshop for further discussion.</p> <p><b>Action:</b> The Administrator to amend and take the document to the workshop for the community to discuss.</p>
<p>Punctuality</p>	<p>Cr. S O’Keefe noted that punctuality – whether it’s for council meetings, or public dinner – needs to be respected.</p>

Tourism Review	<p>Two reviews (on shipping and tourism) have been commissioned and provided to DFID. It was asked if Council would see those reviews.</p> <p>The Administrator advised that the tourism potential review and the shipping review would be fed into the tendering process to help DFID and PIO with the Shipping Contract.</p> <p>Councillors requested sight of the tourism potential study if it was available.</p>
Reply to House of Lords	<p>Councillor Jaques tabled letters from the Secretary of State for Brexit dated 19 February 2018 in response to a letter sent to him on 13 September following the Overseas Territories , House of Lords, EU Select Committee hearing held in July 2017.</p> <p>The Letter was received with widespread disappointment and the Chair of the House of Lords European Union Select Committee wrote to the Secretary of State on 1 March 2018 seeking a more considered response by 27 March 2018.</p> <p>Pitcairn Island Council has written Lord Boswell Chair of the House of Lords EUSC thanking the committee for their support of the Overseas Territories at this time.</p> <p>Council approved the letter sent by the Mayor by 6 votes to nil with one abstention.</p>
Humpback Whale project	<p>Cr. M Christian spoke briefly on the new project undertaken by Dr Terry Dawson. A long discussion was had over past projects headed by Dr Dawson, and how this current proposal could both be an asset to the island and for his research. This is projected to begin in August under strict management with Natural Resources Division and council.</p> <p>MOTION:  “Council to approve of this new project proposed by Dr. Terry Dawson.”  All in Favour/ Carried</p>
Marriage Ordinance	<p>The Administrator spoke on the work currently being done around this Ordinance. Progress is being made, work being done between the island, and Attorney General’s office.</p> <p>In answer to a request by members, issues around time restrictions will and can be revisited – especially with</p>

	<p>encouraging “wedding tourists” interested merging a marriage with the dark sky project for example.</p> <p><b>Action:</b> Administrator will speak to the Attorney General’s office on this and report back.</p>
Discretionary Fund, Money from Bike Sales	<p>It was asked where the funds went from sales of excess government quad bikes. A suggestion was made that a tablet or phone could be purchased for specific patient use whilst in Tahiti to break the language barrier using a specific translation app. It was advised that most phones and tablets already have this application available.</p>
Royal Wedding	<p>It was asked if Pitcairn would do something to commemorate Prince Harry and Ms Markle’s wedding.</p> <p>Council agreed that any suggestions would be considered and Cr. Sue O’Keefe would manage and advise the outcome.</p>
Reports from Ex-Pat officials	<p>The Administrator asked if reports to council from the Officials such as the FCA and teacher on island would be helpful. Council noted that reports would be helpful for information only, but not tabled for discussion at the council table. If there were any issues these could be taken straight back to the Administrator for clarification or explanation.</p> <p>From Officer Kay-Anna Lawson in the gallery, she noted that most reports in her opinion, would be very generic, no names used etc to protect confidentiality and just basic updates on areas in that official’s capacity.</p>
Update on EDF11	<p>It was confirmed that documents relating to Pitcairn’s confirmed allocation of Euro’s 2.4 Million was signed in Brussels on Friday 23 February 2018.</p>
Update on visit to Brussels	<p>Councillor Jaques tabled his report on meetings in Brussels. This will be read and discussed in detail at the next Council meeting.</p> <p>The Administrator praised Cr. Jaques for his work on Pitcairn’s behalf.</p>
EDF11 Renewable Energy report	<p>Councillor Jaques confirmed that Euro’s 480,000 has been allocated to Pitcairn under the EDF 11 Regional Envelope being 2/3 of the estimated cost of the installation of renewable energy on Pitcairn.</p> <p>Formal documentation will be signed at the SPC on June 28 and Pitcairn should begin ASAP. It is</p>

	<p>intended to use SPC resources to provide additional technical support.</p> <p>DFID have been briefed on the process and a request will be made for funding the balance should it be required.</p>
Proposed Change to Sale and Use of Liquor Code	<p>Cr. K Young circulated a document on the changes he is working on for the Liquor Ordinance. He asked for Councillors' input and answers which may impact on his progression of update of this document.</p> <p>Cr. K Young pointed out a few technical issues in the current ordinance, and this was discussed around the table resulting on Cr. Young confirmation that he will continue to work on it and submit to Council for their input.</p>
Lanzarote Convention	<p>The Administrator informed Council that the UK planned to ratify the Lanzarote Convention (more properly the Council of Europe Convention on the Protection of Children against Sexual Exploitation and Sexual Abuse), in the first half of this year. The Lanzarote Convention provides a clear set of international benchmarks aimed at protecting children from abuse and exploitation. The UK wishes to extend the Convention to UK Overseas Territories at the same time, to those which wish it. The Attorney General had advised that extension to Pitcairn would be possible for Pitcairn, given that its safeguarding processes are in good shape and that local Ordinances and UK legislation would provide the legal framework required. The Administrator asked Council whether it was in favour of the Convention being extended to Pitcairn at the time of UK ratification. Council was in favour.</p>
Protection of Artefacts	<p>The Administrator noted how important protection of the Islands artefacts are, mentioning that this was reiterated by the public at the FoP for Culture. Pitcairn does have a policy that supports this, but the Administrator suggested that this might need to be strengthened. Council agreed with the proposal that the Summary Offences Ordinance should be strengthened.</p>

	<b>Action:</b> Administrator to work with Police Officer and Attorney General's Office to strengthen measures in law.
HMPP usage	Currently this is being used for Tourism, the Library, Artesian gallery and storage. There has never been a formal decommission of the prison, and the Administrator has spoken to the Governor who will formally do this. There was also a question regarding using some of the rooms on the top barracks as temporary housing for rent. Council had a short discussion around this possibility and support the idea as a short term housing option.
Governor Laura Clarke	The Governor, Laura Clarke has sent a letter to the Mayor and Council. The Governor stated she is looking forward to working with the Council and Community. <b>Action:</b> The Mayor to reply with Councils thanks.
Tourism - trading	Trading table allocation. The Mayor would like to point out that we need to be fair to all residents who wish to trade on ships or onshore. It was suggested that once you turn 18 which signifies your arrival to adulthood, or you have left school and are supporting yourself, you should be able to trade as tables are available. It was noted that not all ships would have the tables or room for all such potential traders, but it could be done by sharing. You would have to ensure that the island does not go back to first come first served basis, but that everyone wanting to sell, can sell and the islanders will be organised according to the ships capacity. The current policy could be updated to reflect changing times. This will be reviewed by the Division concerned. <b>MOTION:</b> "School leavers aged between 16 to 18 are eligible to a table allocation but must remain under the supervision by a direct family member." All in Favour/ Carried
Applications for driving licences	Applications for driving licences on Pitcairn have been received for cars/tractors etc and will be actioned by the relevant parties.
Plaque costings	Costings and plaque material choices have been sent through for the plaques for the memorial garden. These have been forwarded to all councillors for their input.

	A plaque that says “lest we forget” is important as we celebrate Remembrance day and Anzac day and this needs to also be reflected by the community.

Meeting Closed: 3.30pm

Date of Next Council Meeting: 11<sup>th</sup> April 2018 Community Meeting  
18<sup>th</sup> April 2018 Regular Council

**Mayor Shawn Christian:** .....

**Date:** ...../...../.....